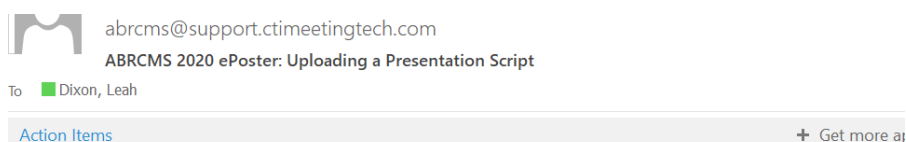


Uploading and Posting a Script/Transcript of Audio file

In order to make your audio file accessible to all conference attendees, ePoster presenters are asked to consider uploading a script/transcript of their audio file.

Step One: All ePoster presenters will receive an email from abrcms@support.ctimeetingtech.com with a subject of "ABRCMS 2020 ePoster: Uploading a Presentation Script." Click on the notification link.



Dear Leah Dixon,

Thank you for accepting your invitation to present an ePoster at the Annual Biomedical Research Conference for Minority Students (ABRCMS): The Virtual Experience on November 9-13. Please click the link below for an opportunity to make your ePoster inclusive and accessible to more conference attendees.

<https://www.abstractsonline.com/notify/notifyIntro.asp?Mkey=76d962e4-c0d4-4ea9-bd0f-9c33fcdd8daa&NKey=65E553BD-CDB5-4A8A-8EC2-CC2AFBA3D0C1>

(If the link above does not open, please copy and paste into your browser)

As a reminder, your [ePoster](#), [mp3](#) file, and [photo](#) must be [uploaded](#) by **November 2**. If you have not done so, be sure to [register](#) for the conference **as soon as possible**. Once you register for the conference, you should wait 48 hours and then log in to the conference [webpage/mobile app](#). It is important to know your way around the app prior to the conference beginning on November 9.

Step Two: After reading the email, scroll to the bottom and click on "Upload Audio Script/Transcript"

• Watch the following webinar recordings:

- [Data Preparation and Presentation](#)
- [Presenting Your Data at a Scientific Conference](#)
- [Powerful Posters*](#)
- [Scientific Conference Preparation: Gearing Up for ABRCMS*](#)

*Available via the conference mobile app. Must be registered for the conference in order to access the mobile app.


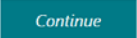
If for any reason you cannot attend the conference, you must withdraw your abstract immediately by contacting ABRCMS at ldixon@asmusa.org.

[Upload Audio Script/Transcript](#)

Step Three: Click "Add a file"

Upload Audio Script/Transcript.


Please enter a short description (**Audio Script**) and select a file type from the drop down box below and upload your file.


File Caption	File Type	Size (in bytes)	Mapped Name
-- No Attachments Found --			
			
TextFollowingFilesList.			
			


Step Four: Complete the fields and choose the PDF file from your computer.

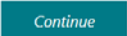
Upload Audio Script/Transcript.:

Please enter a short description (**Audio Script**) and select a file type from the drop down box below and upload your file.

 Please enter a short description about the file:

 Please choose the type of file you are attaching:


 Please enter the full path name of your file (e.g., C:\MyFiles\MyFile.doc): No file chosen





Step Five: Once the file is uploaded, click "Continue"


Upload Audio Script/Transcript.:

Please enter a short description (**Audio Script**) and select a file type from the drop down box below and upload your file.

 Please enter a short description about the file:

 Please choose the type of file you are attaching:

 Please enter the full path name of your file (e.g., C:\MyFiles\MyFile.doc): Test-ABRC...Transcript.pdf



Step Six: Click "Continue" again.

Upload Audio Script/Transcript.

Please enter a short description (Audio Script) and select a file type from the drop down box below and upload your file.

	File Caption	File Type	Size (in bytes)	Mapped Name
	Test Script	PDF	32299	a5_1.pdf

 [Add a File](#)

TextFollowingFilesList.

 [Continue](#)

The next page will confirm that your script has been uploaded:

Your Response: UploadAudioScript/Transcript

Upload Audio Script/Transcript.
Status: Completed

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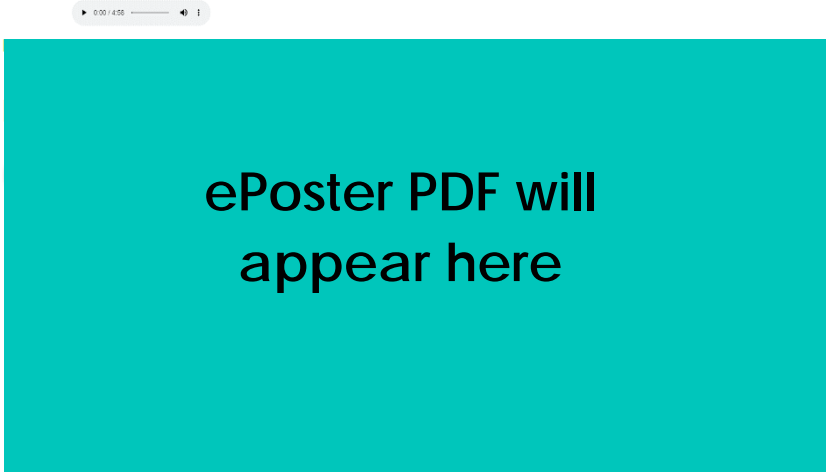
American Society for Microbiology

1752 N Street, NW

Washington, DC 20036-2804

www.abrcms.org

Step Seven: You will receive an email from abrcms@support.ctimeetingtech.com with a URL link to your script by Nov. 9. On Nov. 9, you will post this URL on your unique ePoster webpage in the chat box.



Place URL link here so all attendees have access

Type in your name to join the chat [Join Chat](#)